



Island Cat Resources And Adoption

A Non-Profit Humane Organization, Est. 1994

Dear Friend:

Thank you for your interest in volunteering with Island Cat Resources and Adoption. We are a small, volunteer-based non-profit group that focuses on the welfare of cats in the East Bay with a primary focus in Alameda and Oakland. One of the hallmarks of our program is the fact that we do not have one shelter, we have many. Our cats and kittens live in homes with our volunteers and come to our adoption sites at pet stores in Alameda every Saturday.

We rescue cats and kittens from many different locations in the East Bay. We use our funds to spay or neuter, vaccinate, and provide any medications necessary for each cat or kitten rescued. Our foster families provide food, water, cat litter, scratching box, toys and most importantly their time and affection.

We are very active in educating and empowering individuals in our community to trap, alter and vaccinate feral cats, in an effort to reduce feral cat colonies. When we trap feral kittens, volunteers work with them in their homes, socializing them in an effort to make them adoptable. ICRA's adoption policies include thoroughly screening potential adopters and conducting a home visit.

Volunteers are the backbone of ICRA. Volunteers work at our adoption site on Saturdays, care for cats in their homes, trap feral cats for neutering, work at our fundraising events, provide administrative help and assist with our newsletter and web site.

To become a volunteer with ICRA, we ask that you submit an application. After we receive your application, we will set up an interview. Interviews are conducted by phone or at Petco on Saturdays. If you are not sure what you would like to do for ICRA, we can help you find a task that most suits your interests and expertise.

Volunteers who are interested in providing foster homes for cats will meet with an ICRA volunteer foster home coordinator in your home for an orientation and to review basic foster home information. Volunteers who would like to help with adoptions will be trained by shadowing other volunteers at our adoption site over a series of Saturdays.

Thank you for your interest in our program. Volunteers are vital to our mission and we hope you decide to join us. If you have any questions, please leave a message at (510) 701-8624 or email calabates@aol.com. Applications may be faxed to (510) 482-7539, emailed to calabates@aol.com as a pdf document, or sent regular mail to our PO Box.

Sincerely,

Merry Bates

P.O. Box 1093 • Alameda, California • 94501
510-869-2584 • info@icraeastbay.org
WWW.ICRAEASTBAY.ORG

Frequently Asked Questions - Becoming an ICRA Volunteer

How old do I have to be to volunteer?

Volunteers need to be 21. If a parent is interested in volunteering we welcome the supervised involvement of their children.

What is the application process?

Once we receive your application, we then call you to review your application and discuss your interests. Assuming we are a good fit for you and your interests, we will schedule your orientation and training.

What is the orientation and training program?

All new volunteers participate in a training program/orientation if they are interested in volunteering for the adoption program or to foster cats. For the adoption program, this takes place at Petco for a total of minimally four (4) two-hour or more shifts over a period of 2 months by shadowing other volunteers who work with our adoption program. Potential foster homes will meet with an ICRA volunteer in your home to review foster home responsibilities other key information related to fostering cats, and ICRA policies and procedures related to fostering and adoption.

When I work at adoptions can I hold/play with the cats and kittens?

Set-up and take down times at Petco are very busy. Holding and playing with cats during this time is not allowed as there are many people and animals moving around in a small space. Once the site is set-up and the day has begun or towards the end of the day before clean-up starts, there may be times when it is appropriate to hold a cat. We are very careful, however, because if a cat does get loose, they are difficult to catch.

Can I be a foster parent if I have other pets?

Yes, you can. However you would need to be able to keep the fostered animals totally separate from your other pets for a minimum of two weeks. The foster cat would have to have its own water, food and litter box. After the initial two weeks, you need to keep in mind how your other pets respond to new animals.

What kind of time commitment is required?

We require a 6-month commitment to ICRA. We ask that volunteers are able to work a minimum of four (4) hours a month. For foster families, we ask you to begin foster caring for one cat or two or three kittens from the same litter.

Do I need to have experience working with animals to volunteer with ICRA?

No, you do not. We will train you to work in the area that you are most interested in. You need to have a big heart and affection for cats and kittens. We welcome volunteers who do have experience working with animals.



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**ICRA
VOLUNTEER APPLICATION**

Date: _____

Name _____ Date of Birth: _____

Address: _____
street city zip code

Home phone: _____ Work phone: _____
It is best to contact/leave messages for me at home work

Home e-mail: _____ Work e-mail: _____ It
is best to send email messages to home work or do not use email to
contact me.

1) Employer: _____ Your Title: _____

Supervisor: _____ Supervisor's phone: _____

May we contact your supervisor as a reference? Yes No

Describe your position:

2) Have you been a volunteer in the past? Yes No

Please list current or past volunteer work below.

Agency _____ Duty _____

Agency _____ Duty _____

Agency _____ Duty _____

3) Please describe any pets you have – names, ages, types (cat, dog, etc).

4) Please describe your experience with animals in general, cats specifically – volunteer work, personal or professional experience and skills.

5) Please explain why you are interested in volunteering with ICRA at this time.

6) Is there anything likely to prevent you from keeping a six-month commitment to volunteer with ICRA?

7) Please list times you are available in the boxes below. We understand that your schedule might be different when you begin volunteering.

We are trying to get an idea of your availability for program planning purposes.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

I would like to participate in the following program(s):

- Feral Cat Trapping Clerical Assistance Newsletter
 Adoption Fund Raising & PR Transportation
 Computer work Foster/socialize cats & kittens

If there is an additional program area you are interested in please describe:

Emergency Contact Name: _____ Relationship: _____

Emergency Phone: _____

Please describe any physical limitations: _____

What means of transportation do you use? _____

Due to the nature of ICRA's services, we reserve the exclusive right to select or not to select potential volunteers at any point before services are provided or after placement in the program.

Signature: _____ Date: _____

Thank you for your time and interest. We deeply and sincerely appreciate what you do for us and for the cats and kittens, and we pledge to do our best to make your volunteer experience with Island Cat Rescue Association worthwhile and rewarding.

Mail completed application to:

ICRA – Volunteer Programs
P.O. Box 1093
Alameda, CA 94501

ICRA VOLUNTEER WAIVER

I, _____ of _____
(your name) (your address)

am a volunteer performing services for Island Cat Resources & Adoption, hereinafter called ICRA. I understand and agree that these services are charitable in nature and entirely voluntary on my part, and that I will receive no payment of any kind for them.

I understand that if I drive a vehicle while performing ICRA duties, I am obligated to maintain, and to provide proof to ICRA of, my own automobile liability insurance.

I understand that ICRA does not maintain automobile insurance for volunteers. I understand that I must maintain my own comprehensive and collision insurance for any damage occurring to my vehicle; I understand that ICRA insurance does not pay for any damage incurred by volunteer vehicles while being driven on ICRA business or incurred by vehicles parked on ICRA premises.

I will indemnify, hold harmless, release, and defend ICRA from and against any and all actions, claims, damages, disabilities, or expenses that may be asserted by any person or entity arising out of or in connection with, my participation as a volunteer for ICRA (for example, this includes any injury that may result from cat scratches and/or bites while I am trapping, transporting, medicating, fostering, adopting, or moving cats.)

This statement is executed freely and voluntarily, and with full knowledge by the undersigned.

Signature: _____ Date: _____